

MEMORANDUM OF ASSOCIATION

1. The Name of the Society : "HOJAI UNNAYAN MANCHA (HUM)"

2. Office Address : Vill .- Uttar Bidyanagar, Tumpreng Road

P.O.- Hojai

P.S.- Hojai

Pin - 782435

Dist - Nagaon (Assam)

3. Area of Operation : Entire North East

4. Aims & Objects of the Society

Arts & Culture :

- i) To arrange various game & sport, culture and literary competition in various areas and there by try to encourage the people in these fields.

Rural Development :

- i) To promote activities for educational and socio-economic development of the society both in rural and urban by providing various training programmes, source etc. to the youths for their future economic guarantee for their self employment and absorption.
- ii) To organize training and awareness programmes, camps etc. on the rural development programme an policies of the government.
- iii) To organize workshops/ seminars / conferences etc. on issues relating to improve the quality of life in rural areas.

Science & Technology :

- i) To organise seminars, conference, meeting demonstration public opinion to the various problems involving education by way of applying scientific education.
- ii) To encourage the application of science and technology in proper manner improving the day to day life style and livelihood.

Director
Hojai Unnayan Mancha (HUM)
Hojai, Nagaon, Assam

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Registration and Societies
Assam, Hojai Complex, Guwarati
8/9/15

Education

- i) The association shall time to time organise educational programmes to highlight mass education and social awareness of the people in its operational areas.
- ii) To impart higher education to the girls & boys students of the area in particular and to the students society in general.

Environment :

- i) To create awareness about forest conservation and to encourage the people for mass plantation of trees in the available land and to make environment pollution free.

Health :

- i) Holding of seminars, popular etc. to create awareness among the public regarding sanitary measures, safe drinking water, maintenance of hygiene at home, various contagious diseases etc. Awareness programme - Prevention of AIDS, Adult education, health sanitation, nutrition, environment protection & rural technology.

Women & Child Welfare :

- i) To organize Health awareness programmes among the slum areas, the downtrodden & illiterate poor masses, specially child & pregnant women & to assist the Department of Health & Family welfare in implementing their schemes related to the welfare of child & mother.

Agriculture :

- i) To organize training and awareness programs for modernization of agriculture, multiple cropping etc, to raise the level of consciousness, productivity, income and standard of living of the farmers.


Director
Hojal Unnayan Mancha (HUM)
Hojal, Nagaon, Assam

~~Handwritten to be kept copy~~
~~Registered Unnayan Mancha (HUM)~~
~~Assam, Hojald Complex, Gumarali-6~~
27/9/15

2) We the under are desirous of forming a Society in Pursuance of this Memorandum of Association:-

Sl. No.	Name & Signature of Member	Address	Designation	Full Name with Seal & Signature of the Witness
1	Sujay Kumar Dutta <i>Sujay Kr. Dutta</i>	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon (Assam) Pin-782435	Founder & Managing Director	The Witness will be a person not member of the Society. It must be Local DC/ADC/SDO or Circle Officer
2	Narayan Kar <i>Narayan Kar</i>	Vill-Rajbari P.O.-Jugijan Bazar Dist-Nagaon(Assam) Pin-782435	President	
3	Pradip Saha <i>Pradip Saha</i>	Kalibari Road Ward No-4 P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Secretary	
4	Dibakar Bora <i>Sri Dibakar Bora</i>	Bishnupally Ward No-18 P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Joint Secretary	
5	Robert Teron <i>Mr Robert Teron</i>	Vill&P.O.-Borboha Sankardev Nagar Dist-Nagaon(Assam) Pin-782435	Treasurer	
6	Biswajit Podder <i>Biswajit podder</i>	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Co-ordinator	
7	Jhimlee Rani Paul Dutta <i>Jhimlee Rani Paul Dutta</i>	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Auditor (Hony.)	

[Signature]
Circle Officer
Hojai Revenue Circle

The Name, Address, Designation, Qualification and Occupation of the members of the Executive Committee (or Governing Body) are:-

SL. NO	NAME OF THE MEMBER	ADDRESS	DESIGNATION	QUALIFICATION	OCCUPATION
1	Sujay Kumar Dutta	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon (Assam) Pin-782435	Founder & Managing Director	B.Sc, 2years P.G.Diploma in Computer and 1year P.G. diploma in Mass Communication	Self Employed
2	Narayan Kar	Vill-Rajbari P.O.-Jugijan Bazar Dist-Nagaon(Assam) Pin-782435	President	H.S.L.C	Self Employed
3	Pradip Saha	Kalibari Road Ward No-4 P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Secretary	Higher Secondary	Self Employed
4	Dibakar Bora	Bishnupally Ward No-18 P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Joint Secretary	Higher Secondary	Self Employed
5	Robert Teron	Vill&P.O.-Borboha Sankardev Nagar Dist-Nagaon(Assam) Pin-782435	Treasurer	Higher Secondary	Self Employed
6	Biswajit Podder	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Co-ordinator	H.S.L.C	Self Employed
7	Jhimlee Rani Paul Dutta	Uttarbidyanagar Tumpreng Road P.O.-Hojai Dist-Nagaon(Assam) Pin-782435	Auditor (Hony.)	B.A.	Employed

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Assam, Hojai, Nagaon, Assam

CONSTITUTION

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REGISTRATION AND SOCIETIES
Assam, Hojai Complex, Guwahati 6
12/9/11

1. The Name of the Society : "HOJAI UNNAYAN MANCHA(HUM)"

2. Office Address : Vill.- Uttar Bidyanagar, Tumpreng Road
P.O. – Hojai
P.S. - Hojai
PIN - 782435
Dist. – Nagaon (Assam)

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Hojai, Nagaon, Assam

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Hojai, Nagaon, Assam

5. MEMBERS OF THE SOCIETY :

- a) The Society has provision to enroll its members in various categories on paying a certain co categorically, who may come from any classes and Communities of the Society with a minimum age of 18 and bearing sound Mind, active and Moral character with a spirit of social work. Members enrolled are open for men and women both in status.
- b) Subscription, Donation etc. :- All the members are liable to subscribe lump-sum amount as membership fees subscription & donation may also be liable to subscribe to our society so fixed by General meeting time to time.
- c) Collection of fund: - The fund of the society will be collected from membership subscription / fees, donation from members / well-wishers, Grant/ aid from any Govt. organisation, semi Govt. Organisation and from its own resources if any.
- d) Control of Fund :- A bank A/c will be opened in the name of society in a nationalized / Gramin Bank, which shall be operated jointly by president & Secretary of the Society.

6. PROCEDURE OF THE GENERAL MEETING :

The General meeting will be held at least once in a years.

7. QUARUM OF THE GENERAL MEETING :

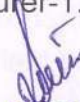
In present of 1/3rd members of the total members, the quorum of the General Meeting will be formed, but no quorum in case of adjourned meeting is needed so far.

8. PROCEDURE FOR ELECTION OF EXECUTIVE COMMITTEE :

The Executive committee will be constituted through democratic procedure amongst the meeting of the members of the meeting of the society in any general meeting.

9. SHORT DESCRIPTION OF THE EXECUTIVE BODY :

Primarily the Executive committee is consisting of 7 members, which includes Founder & Managing Director- 1, Deputy Director-1, President -1, Vice President-1, Gen. Secretary-1, Joint Secretary-1, Auditor-1 and Treasurer-1. Executive members subject to increase if felt necessary.


Director
Hojai Unnayan Mancha (HUM)
Hojai, Nagaon, Assam

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Registrar of Firms and Societies
Assam, Housled Complex, Guwahati-6

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2/11/11
Hojai Unnayan Mancha and SOCIETIES
ASSEM, Hojai, Nagaon, Assam

10. THE TERM OF EXECUTIVE COMMITTEE :

The term of Executive committee will be 1 (one) year, Subject to increase if felt necessary.

11. PROCEDURE OF RE-ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEE :

If necessary, re-election will be held according to the election procedure.

12. PROCEDURE OF MEETING OF THE EXECUTIVE COMMITTEE :

The executive committee will be held at least once in every 3 (three) months or so far both functioning and management of the society.

13. QUORUM OF THE EXECUTIVE MEETING:

In presence of 2/3rd members of the total executive members, the quorum of the executive committee will be formed, but question of quorum in case of adjourned meeting doesn't arise.

14. EXPULSION OF UNDESIRABLE MEMBER:

If any members go against the Rules and Regulation, then the same members will be expelled from the society.

15. AUDITOR:

A qualified Auditor will be appointed by the Executive body & he/she shall audit the accounts of the society at least once in a year and Annual Audit Report will be submitted to the Registrar of Societies regularly

16. LEGAL PROCEDURE :

According to the provisions lay down in section (6) of the societies registration act. 1860, the society may sue or may be sued in the name of the President / Vice President or Secretary of the Society.

17. DISSOLUTION:

If necessary the society may be dissolved and the properties remained after dissolution may be handed over according to the provision laid down in the section 13 and 14 of the societies registration act. 1860.

Director
Hojai Unnayan Mancha (HUM)
Hojai, Nagaon, Assam

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Hojai Unnayan Mancha and Societies
Assam, Hojai, Nagaon, Guwahati &
8/9/15

CERTIFIED TO BE A TRUE COPY OF THE RULES AND REGULATIONS OF
“HOJAI UNNAYAN MANCHA(HUM)”
Vill.- Uttar Bidyanagar, Tumpreng Road
P.O. – Hojai
P.S. – Hojai
PIN – 782435
Dist. – Nagaon (Assam)

SIGNATURE OF THE THREE EXECUTIVE MEMBERS OF THE SOCIETY :-

- 1) *Sujay An. Deka*
- 2) *Narayan Kar.*
- 3) *Mr. Rohent Jera*

Sujay
Director
Hojai Unnayan Mancha (HUM)
Hojai, Nagaon, Assam